



# OAK HILL COLLABORATIVE

(330) 406-0731

WWW.OAKHILLCOLLABORATIVE.ORG

# MAY CLASS CALENDAR

OHC MAIN

507 OAK HILL AVENUE  
YOUNGSTOWN

GOODWILL

2747 BELMONT AVENUE  
#1864, YOUNGSTOWN

MONDAY

TUESDAY

WEDNESDAY

THURSDAY

FRIDAY

SATURDAY



▼★ GOODWILL 4  
MS EXCEL  
10 AM

▼★ OHC  
MICROSOFT  
OFFICE SUITE 5 PM

▼ OHC 5  
LAPTOP 101  
10 AM

▼ OHC 6  
COMPUTER  
BASICS  
11 AM

□ OHC 7  
HOW TO: START A  
BUSINESS 3 PM

▼ DESIGNING  
DOCUMENTS  
IN WORD 5 PM



▼ OHC 9  
ALL ABOUT AI  
10 AM

▼ GOODWILL 11  
ALL ABOUT AI  
10 AM

▼★ OHC  
GOOGLE DOCS  
AND SHEETS 5 PM

▼ OHC 12  
ONLINE SAFETY  
10 AM

▼ OHC 13  
MOBILE DEVICE  
BASICS  
11 AM

○ OHC 14  
ADOBE  
PHOTOSHOP 3 PM

○★ RESUME  
WRITING 5 PM



▼ OHC 16  
PROMPTING  
WITH AI  
10 AM

▼ GOODWILL 18  
GOOGLE DRIVE  
10 AM

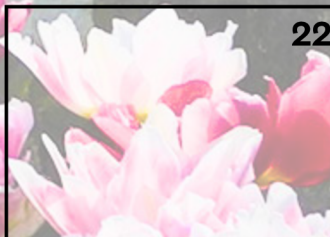
▼★ OHC  
MICROSOFT EXCEL  
5 PM

▼ OHC 19  
MOUSING AND  
TYPING  
10 AM

▼ OHC 20  
COMPUTER  
BASICS  
11 AM

○□★ OHC 21  
BUSINESS CARDS  
W/ CANVA 3 PM

▼★ JOB  
SEARCH TOOLS  
5 PM



▼ OHC 23  
ETHICAL AI  
USE 10 AM

CLOSED 25  
MEMORIAL  
DAY

▼ OHC 26  
FILE  
MANAGEMENT  
10 AM

▼ OHC 27  
MOBILE DEVICE  
BASICS  
11 AM

□ OHC 28  
SOCIAL MEDIA  
MARKETING 3 PM

○★ ONLINE  
INTERVIEWING 5 PM



▼★□ OHC 30  
AI FOR WORK  
& BUSINESS  
10 AM

CLASS SKILL  
GUIDE

▼ BEGINNER-FRIENDLY CLASS ★ WORKFORCE READINESS  
○ INTERMEDIATE TOPICS □ SMALL BUSINESS DEVELOPMENT

FREE ADULT  
COMPUTER CLASSES!